



**CITY OF MEMPHIS**  
**OFFICE OF YOUTH SERVICES AND COMMUNITY AFFAIRS**  
**2008 SUMMER YOUTH EMPLOYMENT PROGRAM (SYEP)**  
**FREQUENTLY ASKED QUESTIONS (FAQ'S)**

- **WHEN WILL THE SYEP 2008 BE AVAILABLE?**
  - APPLICATIONS WILL BE AVAILABLE ONLINE AT [WWW.CITYOFMEMPHIS.ORG](http://WWW.CITYOFMEMPHIS.ORG) FROM DECEMBER 10, 2007 THROUGH FEBRUARY 9, 2008. **AFTER FEBRUARY 9<sup>TH</sup> NO MORE APPLICATIONS WILL BE ACCEPTED.**
  
- **WHEN IS THE DEADLINE TO SUBMIT MY COMPLETED SYEP APPLICATION?**
  - THE DEADLINE TO SUBMIT YOUR COMPLETED ONLINE SYEP APPLICATION IS FEBRUARY 9, 2008.
  
- **HOW DO I QUALIFY FOR SYEP?**
  - TO BE ELIGIBLE FOR SYEP, YOU MUST BE 14 YEARS OF AGE BUT NOT MORE THAN 21 YEARS OLD AS OF JUNE 1, 2008. YOU MUST PERMANENTLY RESIDE WITHIN THE CITY LIMITS OF MEMPHIS, TENNESSEE.
  
- **WHEN WILL THE SYEP START?**
  - SYEP IS AN EIGHT (8) WEEK PROGRAM THAT WILL BEGIN ON JUNE 2, 2008 AND CONTINUE THROUGH JULY 25, 2008. PARTICIPANTS WILL **NOT** BE PAID FOR THE JULY 4<sup>TH</sup> (INDEPENDENCE DAY) HOLIDAY NOR WILL SYEP PARTICIPANTS BE ALLOWED TO MAKE UP THESE HOURS.
  
- **CAN I SUBMIT MORE THAN ONE (1) SYEP APPLICATION?**
  - NO, ONLY YOUR FIRST APPLICATION SUBMITTED WILL BE ACCEPTED.
  
- **WILL I RECEIVE A RECEIPT CONFIRMING THAT I HAVE SUCCESSFULLY SUBMITTED MY APPLICATION?**
  - YES, IF YOU ARE SUBMITTING AN ONLINE APPLICATION, YOU WILL BE GIVEN AN OPPORTUNITY TO PRINT A RECEIPT AND THE COMPLETED APPLICATION.
  
- **AM I GUARANTEED A JOB WITH SYEP AFTER I SUBMIT MY APPLICATION?**
  - NO, YOUR COMPLETED APPLICATION WILL BE PLACED INTO A LOTTERY FOR POTENTIAL SELECTION. THE OFFICE OF YOUTH SERVICES AND COMMUNITY SERVICES WILL CONDUCT THE LOTTERY TO SELECT THE 2008 SYEP PARTICIPANTS. YOUR PRE-ASSIGNED CONTROL NUMBER WILL BE PLACED IN THE LOTTERY POOL AND THE COMPUTER WILL RANDOMLY SELECT PARTICIPANTS FROM THE POOL OF ELIGIBLE APPLICANTS FOR ENROLLMENT IN THE PROGRAM.

(OVER)

- **WHAT TYPE OF WORK DO SYEP WORKERS DO?**
  - 14 & 15 YEAR OLDS WILL BE PLACED IN A CAREER EXPOLORATION PROGRAM WITH MEMPHIS CITY SCHOOLS.
  - 16 – 21 YEAR OLDS WILL BE ASSIGNED TO WORKSITES THROUGHOUT THE CITY OF MEMPHIS.
  
- **HOW MUCH IS THE PAY AND HOW IS IT DISBURSED?**
  - AGES 14 & 15 WILL EARN \$6.00 PER HOUR FOR A MAXIMUM OF 20 HOURS PER WORK WEEK.
  - AGES 16-21 WILL EARN \$6.85 PER HOUR FOR A MAXIMUM OF 30 HOURS PER WORK WEEK.
  - YOUR WAGES WILL BE DEPOSITED INTO A DEBIT ACCOUNT. YOU WILL RECEIVE A DEBIT CARD AND PIN NUMBERS TO ALLOW YOU ACCESS TO YOUR EARNING FROM YOUR PERSONAL BANK ACCOUNT.
  
- **WHAT ARE THE SYEP WORK HOURS?**
  - AGES 14 & 15 WILL WORK FROM 8:00 A.M. – 12:00 NOON NOT TO EXCEED FOUR (4) HOURS PER DAY.
  - AGES 16 – 21 WILL WORK VARIED HOURS BASED UPON THE NEEDS OF THE WORKSITE NOT TO EXCEED 30 HOURS PER WEEK.
  
- **WHAT OTHER DOCUMENTATION IS REQUIRED IN ADDITION TO THE COMPLETED SYEP APPLICATION?**
  - IF YOU ARE SELECTED FOR A SYEP POSITION, YOU WILL NEED DOCUMENTATION TO VERIFY THAT THE INFORMATUION YOU HAVE PROVIDED ON YOUR APPLICATION IS TRUE. YOU CAN DOWNLOAD A LIST OF REQUIRED DOCUMENTS FROM THE SYEP WEBSITE [WWW.YOUTHACHIEVE.COM](http://WWW.YOUTHACHIEVE.COM)
  
- **HOW CAN I CHECK THE STATUS OF MY SYEP APPLICATION?**
  - VISIT [WWW.YOUTHACHIEVE.COM](http://WWW.YOUTHACHIEVE.COM) AND FOLLOW THE INSTRUCTIONS ON THE WEBSITE OR YOU CAN CALL THE OFFICE OF YOUTH SERVICES AND COMMUNITY AFFAIRS AT 901-636-6262.
  
- **HOW WILL I KNOW IF I AM SELECTED TO PARTICIPATE IN SYEP?**
  - THE OFFICE OF YOUTH SERVICES AND COMMUNITY AFFAIRS WILL CONTACT YOU IF YOU HAVE BEEN SELECTED THROUGH THE LOTTERY. TO ENSURE THAT WE ARE ABLE TO PROPERLY NOTIFY YOU, IT IS IMPERATIVE THAT YOU NOTIFY THIS OFFICE IF YOUR NAME, ADDRESS OR TELEPHONE NUMBER CHANGES ONCE YOU HAVE COMPLETED YOUR APPLICATION AND SUBMITTED IT ONLINE. FAILURE TO COMPLY COULD RESULT IN YOUR PARTICIPATION BEING TERMINATED FROM THE PROGRAM.
  
- **WHO DO I CONTACT IF THE ANSWER TO MY QUESTION IS NOT ON THIS FORM?**
  - CONTACT THE OFFICE OF YOUTH SERVICES AND COMMUNITY AFFAIRS AT 315 S. HOLLYWOOD ST., MEMPHIS, TN 38104 OR CALL 901-636-6262 BETWEEN THE HOURS OF 8:30 A.M. AND 5:00 P.M., MONDAY THROUGH FRIDAY.